



**Texas State Independent  
Living Council**  
**Quarterly Meeting, Virtual**  
Held Virtually, Via Zoom



**Thursday, May 25th, 2023**

**Opening:**

Texas State Independent Living Council (SILC) Quarterly Meeting was brought to order at 9:08 a.m. by April Pollreisz, Board Chair.

**Present:**

**Members in Attendance:**

April Pollreisz, Erik Dally, David Lunt, Joe Rogers, Michael Garrett, Patrick Sturdivant, Hunter Adkins, Dana McGrath (HHSC), and Bonnie Notargiacomo (TWC).

**Members Not in Attendance:**

Heisha Freeman, Melva Henderson, Jan McSorley, Tiffany Walker, and Debra Medellin (TxDOT)

**Others in Attendance:**

Texas SILC staff: Sarah Gernsbacher, Christina Goebel, and Pamela Clark; and Todd Mitchell (HHSC), Craig Davis (BVCIL), Michelle Crain (LIFE)

Jenny Stonemeier (REACH), Seth Wells (RISE), Marisa Telge-Masur (CBCIL), Jay Nichols (ETCIL), Ronny Armstrong (Atchley & Associates), and ASL and CART personnel.

### **Approval of the Agenda and Minutes:**

- The May 25<sup>th</sup> Quarterly Meeting agenda was reviewed. Erik Dally motioned to approve the agenda, and Patrick Sturdivant seconded the motion. The motion passed.
- The March 2<sup>nd</sup> Quarterly Meeting were reviewed. David Lunt made the motion to approve; Hunter Adkins seconded the motion. The motion passed.
- The March 16<sup>th</sup> Special Meeting minutes were reviewed. Joe Rogers made the motion to approve; Adkins seconded the motion. The motion passed.

### **Six-Month Action Plan:**

- Pollreisz presented the six-month action plan (April 1, 2023 – September 30, 2023)

**[Closed Session]**

### **Policy and Procedures Discussion and Vote:**

- Gernsbacher read Policy and Procedure recommendations.
  - *Section 13.09: General Policy for Checks:* Sturdivant made a motion to accept the policy change. Dally seconded the motion. The motion passed.
  - A motion was made by Sturdivant to accept Sarah Gernsbacher as the staff member authorized on the bank account. Adkins seconded the motion and the motion passed.
  
- *Section 13.10: General Policy for Checks:*
  - Joe Rogers made a motion to accept the policy change. Dally seconded the motion. The motion passed.
  - Joe Rogers made a motion to accept Sarah Gernsbacher to have a debit card as a second person to make purchases. David Lunt seconded the motion. The motion passed.

Sturdivant requested that the Council vote on the rest of the recommendations in totality.

**[LUNCH 11:15 a.m.-12:00 p.m.]**

**Single Audit FY22:**

- Ronny Armstrong of Atchley & Associates presented a summarization of their FY22 audit of the Texas SILC ending in August 2022. Sturdivant made a motion to accept the audit. Dally seconded the motion, and the motion passed.

### **Policy and Procedures Discussion and Vote: (Resumed)**

- *Section 5.1: Telecommuting and Remote Policy; Section 5.2: Work Hours and Accessibility; Section 5.3: Family Care and Duties; Section 5.04 Equipment; Section 5.05 Remote Work Product and Records; and 5.07 Workplace Health and Safety; and Section 5.08: Worker's Compensation:*
  - Adkins made a motion to approve all of section five. Garrett seconded the motion and the motion passed.

### **Treasurer Vote – Interested Parties**

- Pollreisz asked Garrett if he was willing to serve as Council Treasurer and he said yes.

### **Executive Director Search Update:**

- David Lunt presented an update on the work of the Council Search and Transition Committee. Lunt motioned to grant one-time authority to the committee to select a staffing and recruiting

agency. Garrett seconded the motion and the motion passed.

### **Treasurer Online Vote:**

- Council moved forward with an online vote for Treasurer; the vote was unanimous for Michael Garrett.

### **The Texas SILC Organizational Chart:**

- Rogers motioned to pass on approving the chart with Michael Garrett added as Treasurer and Adkins seconded. The motion passed.

### **Office Move Update:**

- Erik Dally provided information about the SILC office move.

### **State Plan for Independent Living Update:**

- Pollreisz updated the Council on the technical SPIL amendment process. Rogers motioned to authorize Pollreisz to sign the amendment. Adkins seconded the motion and the motion passed.

### **Legislative Update:**

- Christina Goebel presented on current bills in the Texas legislative cycles.

### **Project Update: PAL and OVW**

- Sarah Gernsbacher presented on the PAL and OVW projects.

### **Project Update: Public Health Workforce Fund:**

- Pamela Clark presented on the Public Health Workforce Fund project.

### **Financial report**

- Pollreisz provided a financial spreadsheet for the Council view.

### **Chair Report:**

- Pollreisz provided a chair report and recommended to vote a new RCT liaison.

### **Ex Officio Reports:**

- Bonnie Notargiacomo, TWC ex officio provided a report.
- Dana McGrath, HHSC ex officio, provided a report.

### **Vote for the Texas SILC Liaison to the Rehabilitation Council of Texas:**

- An online vote was held and Sturdivant won the majority vote and is the new SILC liaison.

### **Open Discussion and Public Comments:**

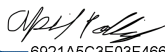
## Meeting Adjourned:

- The meeting adjourned at 4:30 pm.

Minutes drafted by:

Sarah Gernsbacher

**Signed by: X**

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**Date:** 8/25/2023

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Secretary or Executive Board Member